

**APPLICATION FOR CERTIFICATION AS AN INDIAN PREFERENCE  
BUSINESS/FIRM**

Walker River Paiute Tribe – Tribal Employment Rights Office  
P.O. Box 15 Schurz, NV 89427  
775.773.2306 extension 2170  
[tero@wrpt.org](mailto:tero@wrpt.org)

**1. BUSINESS/FIRM IDENTIFICATION**

Name of Business/Firm (exactly as you want it on all documents):

Address:

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Telephone Number:

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Date of Submission:

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Single Business: \_\_\_\_\_ Joint Venture: \_\_\_\_\_

Contact Person:

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Address:

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Telephone (Business)

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Type of Business (List all areas of business in which firm intends to engage, within the Walker River Paiute Reservation):

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Federal Identification Number:

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Number of Employees: \_\_\_\_\_

Number of Indian Employees: \_\_\_\_\_

Year business was established:

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**2. OWNERSHIP**

A. Type of Ownership (Check One):

\_\_\_\_\_ Sole Proprietorship

\_\_\_\_\_ Partnership (attach copy of partnership with all amendments since creation of partnership)

\_\_\_\_\_ Corporation (attach copy of certificate of Incorporation, Articles of Incorporation, and Bylaws, including all amendments since creation of the Corporation)

\_\_\_\_\_ Joint Venture

B. Percent of Indian Ownership

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C. Provide for each Indian Owner, name, address, tribal affiliation, enrollment number, percent of ownership, amount of investment (cash, equipment, loan, or promissory note indicating who the loan is from), percent of voting control and positions of the firm.

D. Describe salaries paid to whom, benefits, afforded and all sharing arrangements. (Attach form 1099 or W-2's of each owner)

E. List for each non-Indian owner, name, address percent of ownership, amount of investment of firm, method of investment (cash, equipment, loan, or promissory note indicating who the loan is from), percent of voting control, position in firm, name of all other firms in which the owner interest (other than publicly held incorporation and similar ownership sole for investment) or a management position.

- F. List any management fees, equipment, rental, bonuses, or other arrangement that will provide payment to non-Indian owners beyond their share of profits and salaries, as indicated above.
- G. Describe or attach any stock options or other ownership options that are outstanding and any agreement between owners or between owners and third parties which restrict ownership.
- H. Identify any owner or management official of the named company who is or has been an employee of another company that has an ownership interest in or a present business relationship with the named company; present business relationship include shared space, equipment financing, or employees as well as both companies having some of the same owners.
- I. Indicate if this company or other companies with any of the same officers have previously received or been denied certification or participation as an Indian preference business/firm and describe the circumstances. Indicate the name of the certifying authority and the date if such certification or denial.

### **3. MANAGEMENT**

- A. Provide each owner of more than 5% interest, all senior management personnel and members of the Board of Directors, the following:
  - 1. Name, address, and Social Security number. If Indian, Tribe and enrollment
  - 2. Present Position (descriptions of all duties).
  - 3. Previous business experience
  - 4. Previous work experience in area in which firm intends to engage.
  - 5. Other previous work experience.
  - 6. Education and training.
- B. Control of Company. Identify by name, race, sex, and title in company those individuals (owners and non-owners) who are responsible for the day-to-day management, including, but not limited to, those with prime responsibility for:
  - 1. Financial decisions.

2. Management decisions, such as:
  - a. Marketing and sales:
  - b. Hiring & firing:
  - c. Purchase of major equipment or supplies:
  - d. Supervision of field personnel:
- C. Attach a copy your organizational chart of your company.
- D. Attach a certified copy of the Charter, Articles of Incorporation, Bylaws, Partnership, Joint Venture Agreement and/or Pertinent Organizational Documentation.

**4. CAPITAL AND EQUIPMENT**

- A. Equipment. List all equipment (costing \$300.00 or more when new).
  1. Quantity
  2. Description
  3. Price (Book Value)
  4. How Obtained (Purchase, provided by owner, ect.)
- B. Capital
  1. Attach a current balance sheet
  2. Identify amount and source of original and present capital (e.g., Contributed by owner, bank loan, if loan indicate name(s) of those legally bound to repay if other than organizational).
  3. List bank and credit references (Include addresses and phone numbers)
- C. Additional Submissions
  1. List of officers, principal stockholders, and directors, with post office addresses and number of shares held by each.

2. A sworn statement of the proper officer showing:
  - a. The total number of shares of the capital stock actually issued and the amount of cash paid into the treasury on each share sold; or, if paid in property, the kind, quality and value of the same per share
  - b. Of the stock sold, how much remains, unpaid and subjects to assessment
  - c. The amount of cash the company has in its treasury or elsewhere.
  - d. The property, exclusive of cash, owned by the company and its value.
  - e. The total "outstanding debt" of the company and the nature of its obligations
  
3. Provide resume on major contractors, dates & entities contracted with, subcontractors and/or purchase agreements entered into by your origination and if desired attach letters or recommendations from businesses you dealt with.

<u>DATES</u>	<u>CONTRACTS</u>	<u>ENITITY</u>	<u>TYPE</u>	<u>COMPLETION</u>

**5. CERIFICATION**

I certify that the information provided in this application is true and complete to the best of my knowledge and belief. I further certify that I have read the applicable ordinance and understand the procedures of the Walker River Paiute Tribe and do hereby submit to the jurisdiction provided for therein.

Name of business/Firm:

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Signature of Owner

Name (Type or Print)

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Title (Type or Print)

Date

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